

SCHEDULES FOR EXAMINATIONS

QUIZZES AND EXAMINATIONS:

Exam/Place	Huamak Campus	Time
Quiz 1	January 07, 2012 (Sat.)	17:30 – 18:30
Midterm	January 25, 2012 (Fri.)	18:00 – 20:00
Quiz 2	March 10, 2012 (Sat.)	17:30 – 18:30
Final	March 27, 2012 (Wed.)	18:00 – 21:00

Note:

- Please re-check dates and time prior to all exams.
- **The students will not be admitted to all quizzes' and exams' rooms later than 10 minutes after the quizzes and exams start.**
- **No make-up quizzes allowed.**

Notes

- Calculators: Only Casio FX – 3800P Scientific, FX – 3800, or lower models are allowed.
- Other financial, scientific, programmable, or data bank calculators are not allowed.
- Violation of the above instruction will be considered as a “CHEATING CASE”

COURSE SCHEDULES

Chapter	Topic (s)	# Period (s)
1	Money, Banking, and Financial Markets: An Overview	1.0
2	Money: Its Nature, Functions, and Evolution	1.0
3	Financial Markets and Instruments	2.0
4	Financial Intermediation	2.0
Handout	Time value of money	4.0
*** Quiz 1***		
Handout	Bond valuation	2.0
5	Interest Rate Determination	2.0
6	Term Structure and Risk Structure of Interest Rates	2.0
Midterm Examination		
Handout	Financial Statement Analysis and Ratios	2.0
7	The Stock Market	1.5
8	The Foreign Exchange Market	1.5
9	Commercial Banking	2.0
*** Quiz 2***		
14	The Deposit Expansion Process: The Simple Analytics	1.5
18	The Tools of Federal Reserve Policy	1.0
Final Examination		

CLASSROOM POLICIES:

- **Students need to comply with AU Dress Code, Time Conflict Examination Regulations, Laws on Smoking Cigarette, and Restrictions on Foods and Drinks V10.1, June 2010.**
- **Attendance policies:**
 - 2 times of ten-minute late for class considered as 1 absence.
 - Make-up classes are not allowed.
 - 80% attendance is strictly required regardless of any reason.
 - No checking attendance for other classmates. Violation of the policies will result in being automatically withdrawn from the class.
 - Attendance is counted since the first day of class regardless of any reason.
- **Manner in class:**
 - Behave in a polite manner
 - Pay respect to instructors and class participants
 - Turn off all communication devices
 - Do not leave and re-enter the classroom
 - Prohibited manners: Eating, drinking, chatting, talking on the phone, text-messaging, sleeping, reading other materials, doing other subjects' assignments/homework, walking in-out, etc.
 - Improper behavior will result in no attendance checked.
- **Dress code:**
 - Follow AU dress code
 - Improper dress code will result in no attendance checked.
- **Class assignments (Homework, reports, project, presentation, paper, etc.):**
 - No Plagiarism.
 - The students copying works from all sources will be penalized – "Zero" marks or "F" grade.
 - Hand in all class assignment on time, both soft copy and hard copy.
 - **Late submission will NOT be graded.**
- **Class participation:**
 - Be participative and attentive in class
 - The students are also required to comply with all classroom policies.
 - Violation of the classroom policies will result in "zero" or "negative" participation marks and/or no attendance checked.
- **Request for make-up quizzes (if applicable):**
 - The students requesting for the make-up quizzes need to submit their names with valid evidence (ABAC related issues only) to the respective lecturer within the specified dates.
 - Late submission will NOT be allowed to take the make-up quizzes.
- **Grade inquiry:**
 - The students can request for a review for their marks or grades.
 - The students need to submit petition to the respective Chairperson at D6 or MSM2 within 2 weeks after their marks or grades have been officially announced. Petition submitted after the specified period will NOT be considered.
 - **Reevaluation process:** The students' class assignments or exam answer scripts will be reevaluated by the internal committees assigned by the respective department. Please note that the students' marks may or may not be adjusted after the reevaluation process and it is considered as a "final consensus" between the students and the committees.

February 27, 2012 (Monday) : Last day to withdraw with "W"
(Withdrawing after this date, the students need a chairperson's approval.)